



Greenfield Recreation Commission

20 Sanderson Street City Offices/ Greenfield Community Youth Center

April 10, 2025 - 6:00 PM Meeting Minutes — FINAL

Committee Members Present:

- ☒ Donna DuSell, Chair
- ☐ Barbara Nichols Zaccheo, Secretary
- ☒ Danica Hochstetler, Member
- ☒ Myrt Jaquay, Member
- ☐ Mary Phillips, Member (Arrived 6:16pm)
- ☐ Daniel Piasecki, Alternate
- ☒ Heather Valenta, Alternate
- ☒ Christy Moore, Recreation Director, Ex-Officio

Others Present:

- ☐ n/a
- ☐ n/a
- ☐ n/a
- ☐ n/a
- ☐ n/a
- ☐ n/a
- ☐ n/a

6:00 pm Chairperson's Statement:

- The Recreation Commission is not recording this meeting. If any other persons present are recording the meeting, you must notify the Chairperson at this time.

6:02pm Public Comment

- None

6:03pm Approval of February 13, 2025 and March 20, 2025 Meeting Minutes

- Myrt made a motion to accept and Danica seconded with minor edits.

6:05pm Director's Report

Parks, Programs and Events:

- Spring and Summer Brochure registration is open for all programs including camps, etc. Rec the Night is next Friday, April 18, 2025 with Jungle Escape Room. Tee Ball has 22 enrolled with 5 coaches so far, Buddy Baseball has 6 enrolled, Start Smart has 5 enrolled, Drop In Basketball has 6 enrolled, and Co Rec Softball has 11 teams with a potential for a 12th team. Mutts and Mayhem has 17 registered with 6 small dog and 11 large dog. Triathlon has a total of 10 registered with 7 in sprint division and 3 in international division. Highland Park Bird Survey by Patricia Serrentino to survey birds on an annual basis for three years. Christy shared the email.

Office and Grant Updates:

- Rec Room will experience a transition due to the fact that Jake Wallace submitted his resignation. His last day is April 8, 2025 and with Fiscal Year 2026 budget cuts the position was only funded at 19 hours for next year. Posting the position right away. In the meantime, the Recreation department must oversee the program and cover after school as needed. Danica asked if there is anything the Recreation Commission can do, which would be to meet with the mayor.

Customer service calls and in person registrations are really picking up. The department is behind on the RecTrac and WebTrac Software Project. D'Angelo's Fundraiser brought in \$89.09 for Fireworks. There was discussion on asking to do it once a month or something more frequently than one day.

6:15 pm Old Business

- None

6:16pm New Business:

Fireworks Celebration:

- **Mini Golf** – thank you to everyone who helped at the event. Approximately 165 people come through the course. Have not totaled amount raised but estimate to be around \$3000. Donna shared that she had asked the vendor (Rose) to delete pictures they were taking of a family that seemed uncomfortable. Rose did come early and was helpful on the course.
- **Cornhole** – Danica shared that all but one hole is sponsored. She is working on the last one as several people have expressed interest. Danica inquired about other possibilities of sponsoring raffle table and prizes. So far there are 8-10 raffle prizes. Donna can get some gift cards. Christy will check with Four Phantoms for raffle items. There are some food gift cards, Magpie, Country Pie, and Hope and Olive. Pioneer Valley Brewery and Four Phantoms Brewery will be on site. Danica, Dave and Christy are meeting on Sunday at Court Square and to confirm the out layout. 10 teams are signed up so far as usually more teams sign up closer to the event. There will be Pro level and novice level. The Franklin County Baggers are donating their time and equipment to the event. Christy and Danica will work on advertising. Raffle tickets will be like Winter Carnival with sheets of tickets and people can be called if they are not present to win.
- **Trivia Night** – Mik, Donna and Heather are meeting at the Elks April 11, 2025. Food will most likely be pulled pork, BBQ chicken, baked beans, potato salad stuff, etc. Food will be purchased in advance and hopefully covered by proceeds. Discussion on \$100 prize for winning team. Will need a Recreation Commissioner or Department staff at the door to collect money. Donna will look into being able to take digital money with the Friends of Greenfield Recreation. Donna and Kelly will schedule a meeting soon to address this issue. Agreed to have 6 people maximum per team.
- **Fireworks Tariffs** – with the increase of tariffs there will be a minimal increase this year due to the fact that Pyrotecnico purchased the product so far in advance in anticipation of the tariffs. There will be an additional cost to the show this year in the amount of \$205.

Mutts and Mayhem

- Obstacle and Course Review presented by Heather. There are a couple obstacles changes to keep things fresh. New obstacle signs are being prepared and will be order for the event.
- Heather and Virginia are working on securing more vendors with some new ones this year.
- Heather picked up the yard signs.
- Volunteer sign up is live online -Donna mentions a new app called resilient Greenfield that helps alert people of possible volunteer opportunities.

Swim Area and Park Clean Up

- Summer Hiring Wrapping Up – last round of interviews tomorrow, April 11, 2025. There are many returning life guards this year.
- Christy is coordinating with DPW for park clean up and inspections, etc. Christy was able to meet with DPW so today to review the schedule and needs for opening for the season. See shared document for needs.
- Heather mentioned that there was a hole in the fence at the Dog Park and a lamp post was knocked down. It was also noted that the foot bridge has been a caution taped off until it can be repaired.

Discussion of Future Agenda Items

- Trail Advisory Committee

Next Meeting Date: May 15, 2025

7:16 pm Adjourn – Motion made by: Danica

Seconded by: Myrt



Christy Moore <christy.moore@greenfield-ma.gov>

proposed bird surveys in Highland Park

1 message

Patricia Serrentino <pserrentino19@gmail.com>
To: christy.moore@greenfield-ma.gov

Mon, Apr 7, 2025 at 2:46 PM

Dear Christy:

I'm not sure if you remember me, so I'll identify myself. I conducted the vernal pool surveys in Highland Park several years ago with Alex Haro. I contacted the Conservation Commission to make sure they were okay with the project. I believe either myself or the Conservation Commission contacted you to make you aware of the project too.

I would like to conduct several bird surveys in Highland Park on a yearly basis. I'm contacting you again because if I remember correctly, the Recreation Department is responsible for activities within the park. I will also contact Jessica Siegel, Greenfield Conservation Commission Agent, to make her familiar with the proposed project, and to address any concerns.

The project involves surveying birds every year during the following times: 3 surveys in late spring to early summer to document potential breeding birds, and three winter surveys. During surveys I stand at 6 points located next to trails within the park and record the birds I see and hear. The purposes of the surveys are to document the bird species that use the park and determine if there are changes to the bird community during the years that the study is conducted. The method is a standard one for surveying birds, and causes minimal or no disturbance to birds since I don't interact with them during surveys.

I would like to conduct surveys for the next 3 years, and possibly beyond. I will be reporting the results to the Conservation Commission on a yearly basis.

Please let me know if you have any questions or concerns about the surveys. Thank you for your help with my proposed project.

Sincerely,

- Patricia

Patricia Serrentino
Wildlife Ecologist
[72 Hastings Street](#)
[Greenfield MA 01301](#)
413.325.6828



GREENFIELD RECREATION DEPARTMENT

20 Sanderson Street, Greenfield, MA 01301

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www.greenfieldrecreation.com



2025 Green River Swim Area Preparation		
Date	Task	Department Responsible
March	Notify DPW, CM, IT, Water Dept, Health Dept of Summer Schedule	Recreation
April 1-4	Turn water on and connect backflow preventer	DPW Water Dept & Central Maintenance
April 1-4	Check all plumbing to make sure no issues	Central Maintenance
April 4	Check Sewage Tank to see if it needs to be pumped	DPW
April 7-9	Winter Clean-Up	DPW Parks and Forestry
April 14-25	Clean and Prepare facility interior for equipment delivery	Recreation
April 16	Hood Cleaning	Recreation
May 1	Submit Beach License & Food Permit to Health Dept	Recreation
May 1	Schedule Northeast Security to Turn on Alarm	Recreation
May 1	Activate Comcast	Recreation
May 1	Install dam boards	DPW Parks and Forestry
May 5-9	Complete park set-up (beach sand purchased and spread, lifeguard chairs placed, boardwalk installed, ladders installed, playground maintenance, parking lot maintenance, etc)	DPW
May 5	Move equipment to Pool	DPW & Recreation
May 6	First program at the Swim Area	Recreation
May 7	Connect Computers	Recreation & IT
May 9	Set-Up for staff training	Recreation
May 12-14	Schedule Hood Inspection, Belt Inspection	Recreation, Fire Dept
May 17	Staff Training	Recreation
May 18	Mutts and Mayhem Event	Recreation
May 19-30	Final Swim Area Preparations	DPW
June 7	Swim Area opens for the season	Recreation
September 1	Last Day pool is open	Recreation
September 10	Move equipment back to Recreation Dept	DPW & Recreation



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2025 Paws Park Preparation

Date	Task	Department Responsible
April 1-4	Turn water on and install backflow	DPW & Central Maintenance
April 1-4	Check all plumbing to make sure no issues	Central Maintenance
TBD	Spring weather will determine irrigation start date	Recreation, DPW, Central Maintenance

2025 Splash Pad Preparation

Date	Task	Department Responsible
April 1-4	Turn water on and install backflow preventer	DPW & Central Maintenance
April 1-4	Check all plumbing to make sure no issues	Central Maintenance
May 1-9	Calibrate all water features	Central Maintenance
May 14	Power Wash Splash Pad	DPW
May 14	Coordinate Porta- Potty	Recreation
May 23	Turn Splash Pad on to the Public	Central Maintenance
May 23-Sept 1	Routine Power Washing (every other week)	DPW
Sept 2	Splash Pad Closes for Season	Central Maintenance

2025 Additional Park Preparations

Date	Task	Department Responsible
April 1-4	Turn on Water at Lunt Fields, Vets Field, Davis Street Tennis Court, Skatepark	DPW & Central Maintenance
By April 4	Softball Field Preparations (HSP, GMS, GR1, GR2)	DPW
By May 5	Tennis Court Preparations (Davis, Beacon, Highland)	DPW
By May 5	Repaint lines and handicap logos in parks and Youth Center parking lots	DPW
By May 7	Energy Park Maintenance (Stone Dust Replacement)	DPW
TBD	Playground Wood Chip Replacement & Spreading	DPW



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2025 Recreation Department Programs and Events

Date	Task	Department Responsible
April 7	Co-Rec Softball Practices Begin- Fields Prepared	DPW
April 21	First use of Energy Park- Park Prepared	DPW
May 4	Cornhole Tournament on Court Square- Area blocked off	DPW
May 9	Movie in the Park at Beacon- Stage Set-up	DPW
May 18	Adult Tennis Begins- Courts Prepared	DPW
May 6	Co-Rec Softball Games Begin (Tues, Wed, Fri)- Routine Maintenance	DPW
May 10	Skate Park Memorial Event- Park Prepared	DPW
May 18	Mutts and Mayhem at Swim Area- Preparations	DPW
May 31	Skate Park Event- Park Prepared	DPW
June 6-7	Relay For Life- Stage Set-up	DPW
June 7	Pride at Energy Park- Park Prepared	DPW
June 13	Movie in the Park at Beacon- Stage Set-up	DPW
June 19	Juneteenth at Court Square & Main Street- Area blocked off	DPW
July 5	Fireworks Scheduled- Stage & Field Prep	DPW
July 6	Fireworks Rain Date Scheduled- Stage & Field Prep	DPW
July 18	Movie in the Park at Beacon- Stage Set-up	DPW
August 3	Triathlon- Stage & Preparations	DPW
July 24-28	Millers Falls Rod & Gun- Trout Festival- Stage Set-up	DPW
August 12-17	Co-Rec Softball Playoffs- Field Preparation	DPW
August 15	Movie in the Park at Beacon- Stage Set-up	DPW
Aug 22-23	Arcadia- Stage Set-Up	DPW
Aug 28-Sept 2	RPM Fest- Stage Set-Up	DPW
September 12	Movie in the Park at Beacon- Stage Set-up	DPW



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Maintenance Spring 2025

Green River Swimming Area

- Stone wall patching (rockwall)
- Stone dust for bike path outside of fence
- Parking lot smoothed out
- Evaluate Railing under bridge
- Bank Stability- Permitting in process
- Replace Beach Sand
- Scrape and repaint grills

Hillside

- Lining of the parking lots

Energy Park

- Replace timber by playground train ramp – Rec has new timber
- Replace stone dust on pathways- circle

Playground Routine Maintenance

- I need to update inspection reports
- Woodchips

Highland Park Hut

- Paint over graffiti